

Donnington and Muxton Parish Council



*Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001*

clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

FULL COUNCIL MEETING

Minutes of the Full Council Meeting held remotely via Microsoft Teams on 8th February 2021 commencing at 7pm

Present: Councillors Mrs L Dugmore (Chairman), Miss F Doran, N Dugmore, M Edwards, J Lavery, A Lawrence, M Stokes and J Thompson.

Also Present: R Morgan (Parish Clerk) and Alex Moore (Local Democracy Reporter).

21/02/150 Election of Chairman

Due to the resignation of Councillor P Loughlin, Councillors were asked to elect a Chairman for this Parish Council. Councillor J Thompson thanked P Loughlin for the work he carried out as a Councillor and as Chairman and stated that he had been a very good Councillor.

Proposed by Councillor N Dugmore, seconded by Councillor A Lawrence, that Councillor Mrs L Dugmore is elected to be Chairman of this Parish Council.

There were no other nominations.

Resolved – that Councillor Mrs L Dugmore is elected as Chairman of Donnington and Muxton Parish Council.

21/02/151 Election of Vice Chairman

As Councillor Mrs L Dugmore was elected as Chairman to this Council, Councillors were then asked to elect a Vice-Chairman for this Parish Council.

Proposed by Councillor N Dugmore, seconded by Councillor M Stokes, that Councillor A Lawrence is elected to be Vice-Chairman of this Parish Council.

Proposed by Councillor J Lavery, seconded by Councillor Miss F Doran that Councillor J Thompson is elected to be Vice-Chairman of this Parish Council.

Resolved – that Councillor A Lawrence is elected as Vice-Chairman of Donnington and Muxton Parish Council.

21/02/152 Apologies: Councillors J Gough and R Overton.

Resolved – that the apologies are accepted.

21/02/153 Declaration of Interest: As per Registers of Interests.

21/02/154 Public Session: There were no questions from those present.

21/02/155 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Full Council meeting held on 11th January 2021. Whilst Councillors debated the accuracy of these minutes, Councillor J Thompson reminded them that they should act professionally at all times during and out of meetings including posts on social media. A vote was then held on the accuracy of the minutes.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Planning Committee meeting held on 18th January 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

21/02/156 Matters Arising from Minutes: There were no matters arising.

21/02/157 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for January 2021.

Resolved – that the expenditure transactions for January 2021 are ratified and accepted as a true record.

21/02/158 Income Received: Each Councillor received a copy of the Income Report for January 2021.

Resolved – that the Income Report for January 2021 is ratified and accepted as a true record.

21/02/159 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 31st January 2021.

Resolved – that the Bank Reconciliation as of 31st January 2021 is ratified and accepted as a true record.

21/02/160 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparison as at 31st January 2021. Concerns were raised regarding the high water invoices received for the public toilets in Donnington.

Resolved – that the Financial Budget Comparisons as at 31st January 2021 are accepted as a true record and the Clerk queries the water invoices for the public toilets and check there are no leaks. The Clerk will also check the automatic flushing systems to see if they can be regulated.

21/02/161 Face to Face Council Meetings

Councillors discussed the possibility of holding Council meetings face to face instead of remotely.

Resolved – that in the current circumstances and guidance from the Society of Local Council Clerks (SLCC), the National Association of Local Councils (NALC) and the Shropshire Association of Local Councils (SALC) face to face meetings will not take place until May 2021 at the earliest and this will be dependent on Government guidelines regarding the Covid-19 restrictions.

21/02/162 Parish Council Projects

Councillors were asked to suggest projects that could be carried out around the parish using the Parish Council Community Fund. Councillor J Thompson suggested improving the land at the junction of Furnace lane and Oakengates Road in remembrance of Councillor Mrs E A Clare.

Resolved – to include this item on the agenda for the next Council meeting for further suggestions and considerations.

21/02/163 Unadopted Development Sites

Councillors discussed Telford & Wrekin Council's lack of progress in adopting development sites and the lack of maintenance/responsibility by developers/management companies. The Clerk informed Councillors that at the next Clerk's network meeting with Telford & Wrekin Council, a member from its legal department will be attending to explain the process involved in adopting sites. The Clerk also informed Councillors that he had discovered that not all developments have to be adopted by the Council as this is dependent on the Developer. Also, residents paying a management fee to developers or their nominated management company have every right to request details of what the fee has been spent on. Councillor Miss F Doran stated that she would also ask for this to be discussed at the next Wrekin Area Committee (WAC).

Resolved – that the Clerk asks for a meeting with Morris Homes to discuss the issues in Muxton.

21/02/164 War Memorial, Muxton

The Clerk informed Councillors that he has now discovered that there are no utility services running under the proposed site off Marshbrook Way, adjacent to Lytham Green and the Soldiers Bench, and that he has now written to Prowting Homes (Midlands) Limited asking if it would be willing to bequeath the land to the Parish Council for the purpose of erecting a War Memorial on this site. Councillor A Lawrence stated he would contact the residents that had been willing to donate money toward this to see if they are still willing.

21/02/165 Footpath land adjacent Saltwell's Drive

The Clerk informed Councillors that he had contacted idverde requesting a quote for the work to improve the condition of the footpath on Parish Council land off Saltwell's Drive which runs towards St John's Church. Unfortunately, staff there have been self-isolating but would provide a quote as soon as possible. The Clerk was asked to contact other contractors for quotes for the work.

21/02/166 Miniature Libraries

As Councillor J Gough was unable to attend this meeting this item will be deferred until the next Council meeting in March 2021.

21/02/167 Climate Change Emergency

Councillors were asked to declare a Climate Change Emergency and consider what this Parish Council can do to assist with the reduction of carbon emissions. Councillor N Dugmore stated that he had read through the suggestions on how to reduce emissions and this parish council is currently undertaking numerous measures towards this.

Resolved – to declare a Climate Change Emergency, and that to facilitate the reduction of carbon emissions, Donnington and Muxton Parish Council will:

- Commit to becoming a carbon-neutral organisation by 2030.
- Create a carbon audit and action plan for achieving this aim.
- Where relevant include carbon emissions implications in officers' reports.
- Seek ways to facilitate and encourage its community in reducing direct and indirect carbon dioxide emissions and to become resilient to changes caused by the changing climate.

21/02/168 Councillor John Smart

Councillors were informed of the sad passing of Councillor John Smart (Hadley and Leegomery Parish Council). Councillors were also informed of the sad passing of Councillor Adrian Meredith (Newport Town Council).

Resolved – that the Parish Council sends its condolences to both the families of Councillor J Smart and Councillor A Meredith and the Clerk sends cards of condolence to both families on behalf of the Parish Council.

Private Session

Resolved – that by the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

21/02/169 Cordingley Hall

The Clerk informed Councillors that he had contacted the tenant who was happy to re-commence payment of the lease and that she wished to thank the Parish Council for being so helpful and understanding during this difficult time and the Covid-19 pandemic. The Clerk is still in the process of obtaining an open market rent valuation for the property in order to begin negotiations on renewing the lease. The Clerk was also asked to draw up a formal agreement for the repayment of rent which was deferred during the Covid-19 pandemic.

21/02/170 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Mental Health Support – the Clerk was asked to invite K Middleton to discuss obtaining street champions in the community to support those struggling with mental health issues especially during the Covid-19 pandemic.

Special Buildings of Interest – to allow Councillors to include buildings not already contained in the document originally sent out.

Police Newsletters – to investigate why there is a Police newsletter for St Georges, Priorslee and Muxton but not one for Donnington.

21/02/171 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held remotely via Teams on Monday 8th March 2021 commencing at 6.30pm.

The meeting closed at 2005hrs.

Signed:

Date: