



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

5th January 2021

Dear Councillor,

You are summonsed to attend a **Remote** meeting of the
Full Council on Monday 11th January 2021 at 6.30pm
The meeting will be held via the Microsoft Teams App

Any member of the public wishing to attend this meeting MUST contact the Clerk at the email address shown above prior to the day of the meeting to receive instructions on how to participate.

AGENDA

21/01/128 Apologies: To accept the apologies of those unable to attend.

21/01/129 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

21/01/130 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

21/01/131 Grant Application

To consider a request for a grant from this Parish Council by Donnington Boxing Club.

21/01/132 Halcyon Court, Muxton

To discuss concerns raised by a resident regarding parents parking during school drop off/pick up and speeding vehicles with A Brookes and Ms R Taylor-Barnes (Telford & Wrekin Council Highways and Network Management).

21/01/133 Minutes: To confirm the Minutes of the Council meeting held on 14th December 2020.

21/01/134 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

21/01/135 Expenditure Transactions: To receive and accept the Expenditure Transactions for December 2020.

21/01/136 Income Received: To receive the income reports for December 2020.

21/01/137 Bank Reconciliation: To receive the bank reconciliation as of 31st December 2020.

21/01/138 Financial Budget Comparisons

To receive the financial budget comparisons as at 31st December 2020.

21/01/139 Budgets 2021/2022 Councillors are asked to consider the explanation of reserves and effects on Band "D" regarding the precept, the cash flow forecast to the end of March 2021, the comparison to

other Town and Parish Councils precepts and discuss the draft budgets for 2021/2022. Councillors are then required to set the precept and agree the budgets for the financial year 2021/2022.

21/01/140 Face to Face Council Meetings

To discuss the possibility of holding Council meetings face to face instead of remotely.

21/01/141 Parish Council Reserves

To consider the possible use of Parish Council reserves for projects around the parish.

21/01/142 Unadopted Development Sites

To discuss Telford & Wrekin Council's lack of progress in adopting development sites and the lack of maintenance/responsibility by developers/management companies. Councillors are to also consider starting a Parish/Town Council movement to lobby the Borough Council and developers to sort out the issues surrounding these sites in order that they can be adopted by the Borough Council.

21/01/143 War Memorial, Muxton

To receive an update on the progress of installing a War Memorial in Muxton.

21/01/144 Footpath land adjacent Saltwell's Drive

To discuss the condition of the footpath on Parish Council land off Saltwell's Drive which runs towards St John's Church

21/01/145 Miniature Libraries

To consider locations for miniature libraries within the Parish.

21/01/146 Events Officer

To inform Councillors that the Parish Council's Community Engagement and Events Officer, Mrs Holly Westwood, has passed the Certificate in Local Council Administration (CiLCA).

21/01/147 Cordingley Hall

Councillors are asked to consider going into Private Session to discuss this item. To receive an update relating to the lease/rent holiday of Cordingley Hall.

21/01/148 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

21/01/149 Date of next meeting

To inform Councillors that the next Council meeting will be held remotely via Teams on Monday 8th February 2021 commencing at 6.30pm unless restrictions regarding the Coronavirus pandemic change to enable face to face meetings. If so, the meeting will be held at Turreff Hall, Donnington commencing at 7pm.



Ralph L Morgan
Clerk to the Parish Council

