

Donnington and Muxton Parish Council



*Turreff Hall,
Turreff Avenue,
Donnington,
Telford, TF2 8HG
Tel: 01952 608001*

clerk@donningtonmuxtonpc.org
www.donningtonmuxtonpc.org

FULL COUNCIL MEETING

Minutes of the Full Council Meeting held remotely via Microsoft Teams on 14th December 2020 commencing at 6.30pm

Present: Councillors Mrs L Dugmore (Acting Chairman), Miss F Doran, N Dugmore, J Gough, J Lavery, A Lawrence, and M Stokes.

Also Present: R Morgan (Parish Clerk).

20/12/109 Apologies: Councillors M Edwards, P Loughlin, R Overton and J Thompson.
Resolved – that the apologies are accepted.

20/12/110 Declaration of Interest: As per Registers of Interests.

20/12/111 Public Session: There were no members of the public present.

20/12/112 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Full Council meeting held on 9th November 2020.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Planning Committee meeting held on 16th November 2020.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- c. To confirm the Record of the Planning Committee meeting held on 7th December 2020.
Resolved – that the record be approved and signed by the Chairman as a true and accurate record.

20/12/113 Matters Arising from Minutes

Lord Lieutenants Garden Party – the Clerk informed Councillors that Mrs R Gregory had accepted the nomination and is now waiting to be notified of the event. Unfortunately, Mrs J Hutchings is unable to attend.

Miniature libraries – Councillor J Gough informed those present that he has been asked to remove the miniature library from St John's Church as people were leaving bags of books and old magazines. The Clerk was asked to liaise with Councillor J Gough and store the books in the Council's container until another location can be found. The Clerk was also asked to include this as an agenda item for the next Council meeting.

20/12/114 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for November 2020.

Resolved – that the expenditure transactions for November 2020 are ratified and accepted as a true record.

20/12/115 Income Received: Each Councillor received a copy of the Income Report for November 2020.

Resolved – that the Income Report for November 2020 is ratified and accepted as a true record.

20/12/116 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 30th November 2020.

Resolved – that the Bank Reconciliation as of 30th November 2020 is ratified and accepted as a true record.

20/12/117 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparison as at 30th November 2020.

Resolved – that the Financial Budget Comparisons as at 30th November 2020 are accepted as a true record.

20/12/118 Budgets 2021/2022 Councillors were asked to consider the explanation of reserves and effects on Band “D” regarding the precept, the cash flow forecast to the end of March 2021 and discuss the draft budgets for 2021/2022.

Resolved – that Councillors review the draft budgets, the explanation of reserves and effects on Band “D” over the forthcoming weeks prior to agreeing the precept and budgets at January’s Parish Council meeting.

20/12/119 Halcyon Court, Muxton

Councillors discussed concerns raised by a resident regarding parents parking during school drop off/pick up and speeding vehicles on Halcyon Court, Muxton. Those present were informed that Telford & Wrekin Council’s Children and Young People’s Services were investigating the effects of school parking on nearby residents with the aim of reducing issues raised because of it. The Clerk informed Councillors that he had not yet received a response from A Brookes or R Taylor-Barnes (Telford & Wrekin Council Highways Officers) regarding possible solutions but would continue to chase this up.

Resolved – that this item remains on the agenda for January’s Council meeting to allow for further updates.

20/12/120 Telford & Wrekin Council’s Local Plan Review Consultation

Councillors discussed the Parish Council’s response to the Local Plan Review Consultation – Issues and Options. It was stated that there were concerns regarding the size of the document which didn’t really say anything. There is no mention of schools or new houses and vague references to walking and cycle routes. The Clerk informed Councillors that he had requested a Word version of the Telford & Wrekin Economic & Housing Development Needs Assessment Engagement Questionnaire – Parish Councils as the pdf version was not suitable for this Council’s response.

Resolved – that Councillors Mrs L Dugmore and M Stokes comments are accepted as this Council’s response to the consultation.

20/12/121 Face to Face Council Meetings

Councillors discussed the possibility of holding Council meetings face to face instead of remotely.

Resolved – that in the current circumstances this Parish Council will continue to hold meetings remotely via Microsoft Teams. This item is to be included on the agenda for January's Council meeting for further discussion.

20/12/122 Street Light Fieldhouse Drive, Muxton

Councillors discussed a request to move the Parish Council streetlight approximately 12m from outside 110 Fieldhouse Drive to accommodate a dropped kerb to improve access to the driveway.

Resolved – to have no objection to this providing there is no expense to the Parish Council.

20/12/123 Christmas Lights

Councillors discussed a request for more Christmas lights in 2021 along Wrekin Drive, Donnington. Councillors were of the opinion that extra lights over the next two years were part of the agreement with the contractor and that the Christmas lights had to be distributed between Donnington and Muxton. The Clerk was asked to check the agreement and speak to the contractor regarding his matter.

20/12/124 War Memorial, Muxton

The Clerk informed Councillors that he had now discovered who owned the piece of land on which the Parish Council wished to erect a war memorial and was in the process of investigating if utility services ran under the site. The Clerk was also asked to check the planning conditions set for the development C2/C3 to see if there are any restrictions which may prevent the installation of a war memorial.

Resolved – that the Clerk continues his investigations regarding the proposed site but to also contact St John's Church, Muxton to see if it would be willing to have a war memorial erected on its land as an alternative option. Councillors Mrs L Dugmore and J Gough would investigate possible designs for a memorial so that a price can be obtained.

Private Session

Resolved – that by the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

20/12/125 Cordingley Hall

The Clerk informed Councillors that he had spoken with the current tenant who had stated that she would like to renew the tenancy but wished to wait until the new year and evaluate the effect of Coronavirus.

Resolved – that the Clerk proceeds with obtaining a current open market rent value from the recommended surveyor.

20/12/126 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Reserves – to discuss the possible use of reserves on projects around the parish.

Unadopted development sites – to discuss Telford & Wrekin Council's lack of progress in adopting development sites and the lack of maintenance/responsibility by developers/management companies.

Also, to consider starting a Parish/Town Council movement to lobby the Borough Council and developers to sort out the issues surrounding these sites in order that they can be adopted by the Borough Council.

20/12/127 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held remotely via Teams on Monday 11th January 2021 commencing at 6.30pm unless restrictions regarding the Coronavirus pandemic change to enable face to face meetings. If so, the meeting may be held on Monday 11th January 2021 at Turreff Hall, Donnington commencing at 7pm.

The Chairman wished everyone a Merry Christmas and Happy New Year.

The meeting closed at 1950hrs.

Signed:

Date: