

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting held at Turreff Hall, Donnington on 10th June 2019

Prior to the meeting starting the Chairman thanked Councillor J Gough and the volunteers for the work carried out improving the Donnington War Memorial. Councillor J Thompson reiterated this and asked if Councillors could be given more notification prior to any future events so they could attend.

Present: Councillors: P Loughlin (Chairman), Mrs E A Clare, Miss F Doran, Mrs L Dugmore, N Dugmore, J Gough, A Lawrence, J Lavery, C Mason, R Overton and J Thompson.

Also Present: R Morgan (Parish Clerk), S Devereux, K Fearn-Williams and S Hall, M Hubbard, K Trubshaw (Ercall Colts).

19/06/27 Apologies: Councillor M Edwards and M Stokes.

Resolved – that the apologies are accepted.

19/06/28 Declaration of Interest: As per Register.

19/06/29 Public Session

Mrs Fearn-Williams highlighted residents' concerns regarding the high volume of traffic that uses Wellington Road, Muxton and the high number of vehicles that speed along this road, especially by Entry Bank. A serious accident at this location is deemed to be imminent. Mr S Devereux provided Councillors with three-years' worth of data from Telford & Wrekin Council which confirmed Mrs Fearn-Williams concerns and highlighted the fact that the Borough Council is aware of the issues along this road. Previously, funding has been set aside for traffic calming measures, but it was pointed out by Councillors that a consultation with residents in this area, carried out by Telford & Wrekin Council, showed that speed humps were not wanted. Mrs Fearn-Williams suggested that speed average cameras similar to those in Woodseaves in Staffordshire could be used.

Councillors also suggested that perhaps it would be worthwhile moving the 30mph speed limit closer to Honnington Grange and placing one of the Parish Council's Speed Indicator Display Signs at this location to record further data to reinforce the issue and data already collected.

The Clerk was asked to contact Telford & Wrekin Council to discuss installing physical features and funding to reduce traffic speeding along Wellington Road, Muxton

Members from Ercall Colts informed Councillors that they wanted to take over responsibility of the football pitches on Broadoaks Field, Donnington and, via grants, erect changing rooms at this location. They informed Councillors that Telford & Wrekin Council is willing to hand over the management of the football pitches by means of a lease and that they were asking the Parish Council for its support in its application to the Borough Council. The Parish Council was willing to back Ercall Colts application in principle but asked if something could be put in writing regarding this to present to Council at its meeting in July where a formal decision could be made by Council.

19/06/30 Minutes

To confirm the following Minutes of the Council:

- a. Annual Parish Meeting held on 13th May 2019.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Annual Council Meeting held on 13th May 2019.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

19/06/31 Matters Arising from Minutes: There were no matters arising.

19/06/32 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for April 2019.

Resolved – that the expenditure transactions for April 2019 are ratified and accepted as a true record.

19/06/33 Income Received

Each Councillor received a copy of the income report for April 2019.

Resolved – that the Income Report for April 2019 is ratified and accepted as a true record.

19/06/34 Financial Budget Comparisons

Each Councillor received the Financial Budget Comparison as at 30th April 2019.

Resolved – that the expenditure transactions as at 30th April 2019 are accepted as a true record.

19/06/35 Bank Reconciliation

Each Councillor received a copy of the bank reconciliation as at 30th April 2019.

Resolved – that the bank reconciliation as at 30th April 2019 is accepted as a true record.

19/06/36 Accounts and the Annual Return

- a. Annual Return
To complete the Annual Governance Statement.
To confirm the Statement of Accounts.
To receive the Annual Internal Audit Report.
To receive and sign the Accounts – Supporting Notes
To receive the Explanation of Variances.
- b. Bank Reconciliation Details
To receive the Bank Reconciliation at 31st March 2019
Copy of Nationwide Building Society Account Closing Balance as at 31st March 2019.
Copy March Co-op Bank Statement Closing Balance as at 31st March 2019.
Copy March Lloyds Bank Statement Closing Balance as at 31st March 2019.
To receive the March accounts package reconciliation.
- c. Internal Audit
To receive report from Internal Auditor, Atwal Harjinder detailing internal audit visits.

d. End of Year Accounts

To receive and sign the Consolidated Balance Sheet.

To receive the Income and Expenditure Account.

To receive the Financial Statement

Details of the Annual Return 2018/2019 were explained, and that the onus was on the Members to satisfy themselves that all procedures were being complied with.

Resolved – that the Chairman:

Complete and sign the Annual Governance Statement (Councillors agreed “Yes” to sections 1 to 8 of the Annual Governance Statement. Section 9 is not applicable).

Sign to confirm the Annual Return Statement of Accounts;

Sign the Accounts – Supporting Notes;

Sign the Explanation of Variances;

Sign the Consolidated Balance Sheet.

19/06/37 Christmas Lights

Councillors discussed the suggested additional Christmas lights in line with the budget set aside and decided where the lights are to be erected. This is to enable Prysmian to carry out the necessary tests on the lamp posts.

Resolved – that the proposed additional Christmas lights are purchased in line with this Council’s budget and Councillor N Dugmore is to provide the Clerk with the location and reference numbers of the lamp posts on which the additional lights are to be erected.

19/06/38 Smartwater Scheme

Councillors discussed the email received from, and the proposed offer by, Rachael Oakley to trial a scheme in a local hotspot for criminal activity.

Resolved – to set up the proposed trial scheme in Fieldhouse Drive, Muxton. Funding for this will be provided by Councillor A Lawrence Borough Ward Fund and the balance from the Parish Council’s Community Fund.

19/06/39 Junction of Wellington Road, Muxton with the A518

Councillors discussed the concerns raised regarding the trouble accessing the A518 from Wellington Road, Muxton especially at peak times. It was suggested that a request for sensory traffic lights to be installed be made to the Borough Council. Telford & Wrekin Council would have to ensure adequate traffic management procedures are in place to manage the increased traffic flow along Wellington Road, especially as concerns of speeding and volume of vehicles had been raised in the Public Session. Traffic lights would also break up the flow of commuter traffic along the A518 at peak times. The Clerk was asked to contact Telford & Wrekin Council informing it of this Council’s suggestion and to discuss other options that may be available.

19/06/40 War Memorials Gates, Donnington Recreation Ground and Winifred’s Drive

Councillor J Gough informed Councillors that he had received a considerable amount of support from residents to refurbish the War Memorial Gates on Donnington Recreation Ground and Donnington War Memorial and replace the name plaques at Donnington War Memorial. Councillor Gough had contacted a sandblaster who would take the gates away at Donnington War Memorial and a mobile sandblaster to refurbish the gates at Donnington Recreation Ground.

Councillors were fully supportive of the planned refurbishment and the Clerk was asked to contact Telford & Wrekin Council informing it of Councillor Gough's and this Council's intentions. Councillor Mrs E A Clare stated that she would give £500 of her Borough Ward Fund toward the cost of new plaques.

Resolved – that the Clerk informs Telford & Wrekin Council of the proposals and ask for a contribution to the plaques for which Councillor J Gough is going to obtain quotes.

19/06/41 Plant a Tree Scheme

Councillors discussed the Governments scheme to plant more urban trees and consider where within the parish it would be appropriate to plant them. Councillors stated that Telford & Wrekin Council should join this scheme and take the lead in this.

Resolved – that the Clerk writes to Telford & Wrekin Council urging it to adopt the Plant a Tree Scheme and apply for the money available to purchase trees and the Parish Council will then decide where they are to go if feasible.

19/06/42 20MPH on Estate Roads

The Clerk informed Councillors that he had asked Telford & Wrekin Council for an update on the proposal for all Estate Roads to become 20mph but was still waiting for the information. Councillors stated that roads in which there are schools should be priority and if possible, flashing warning lights should be installed.

19/06/43 ID Cards and Lanyards

Councillors considered purchasing ID cards and lanyards for Councillors and staff of this Parish Council.

Resolved – to purchase ID Cards and Lanyards for Councillors and staff that currently do not have one. If Councillors wished to send their own photographs, then they were asked to ensure it was one that is of high definition.

19/06/44 Speeding Oakengates Road, Donnington/Furnace Lane, Trench

Councillors discussed concerns regarding high traffic speed on Oakengates Road, Donnington and Furnace Lane, Trench. The Clerk was asked to contact P Lorenz for the latest data regarding this and ask where on this road the data was taken from.

19/06/45 Benches Highlander Drive

Councillors considered a request to purchase four picnic style benches for Highlander Drive and Duke's Way, Donnington. The Clerk was asked to get quotes for these benches.

19/06/46 Directory of Youth Facilities

The Clerk informed Councillors that Telford & Wrekin Council have just launched a new online directory called 'Live Well Telford'. A bigger launch will be happening later in the year when this site has been populated with information.

This is the site that voluntary, community sectors groups, organisations and services are being encouraged to register on because although it's not on the Council website, it is managed by the council and this will make sure that details on it are kept up-dated. Promotion will be coming soon that directs people to register on the site but in the meantime, it would be appreciated if this information could be passed to appropriate groups or services.

19/06/47 Gateway Signs

Councillors discussed relocating the Gateway Sign by the Clocktower Roundabout which welcomes people to Donnington even though it is in Muxton. Councillors suggested that it is moved to the entrance of Wellington Road, Donnington. The Clerk was asked to contact the Borough Council with this request.

19/06/48 Fly-tipping in Donnington

Councillors discussed recent issues regarding fly-tipping in Donnington. Councillors were informed to report any fly-tipping incidents to Telford & Wrekin Council through the MyTelford App.

19/06/49 Ex-Service Personnel/Veterans Lunch

Councillors considered starting a lunch group for Ex-service personnel/Veterans. It was suggested that the Parish Council would provide Turreff Hall for the event free of charge or, if Donnington Community Hub would be the better venue then the Parish Council would pay for the cost of hiring it. A new group could also apply to the Parish Council for a grant to help toward the cost of setting this up. Councillor J Gough stated that he would investigate the possibility of setting up such an event or group and report back to Council.

Resolved – that due to the number of items still remaining on the agenda and the meeting having already lasted 2 hours that items 19/06/50 to 19/06/53 are put on the agenda for discussion at July's Council meeting.

19/06/54 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

19/06/50 Dog Fouling Campaign

19/06/51 Donnington and Muxton Community Library

19/06/52 Telford & Wrekin Clinical Commissioning Group (CCG)

19/06/53 VE Day 75

Granville Country Park Projects

Christmas Vouchers

Adoption by the Borough Council of Highlander Drive/Dukes View, Donnington.

19/06/55 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held on Monday 8th July 2019 at the Donnington Community Hub, Donnington commencing at 7pm.

The meeting closed at 2100hrs.

Signed:

Date: