



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

7th May 2019

Dear Councillor,

Annual Council Meeting

You are **summonsed** to attend the **Annual Council Meeting** of Donnington & Muxton Parish Council which will commence **immediately after** the Annual Parish Meeting which is scheduled for 7pm **on Monday 13th May 2019**, at **Turreff Hall, Donnington.**

To transact the following items of business:

AGENDA

19/05/01 Election of the Chairman of the Council:

- a) To elect a Chairman of the Council for 2019/2020.
- b) The Chairman to sign the Declaration of Acceptance of Office.

19/05/02 Election of the Vice-Chairman of the Council:

- a) To elect a Vice-Chairman of the Council for 2019/2020.

19/05/03 Members Declarations of Acceptance of Office

All newly elected Councillors are required to read and sign a Declaration of Acceptance of Office unless the Council resolves for this to be done at a later date.

19/05/04 Apologies: To accept the apologies of those unable to attend.

19/05/04 Declaration of Interest

To declare a personal or pecuniary interest in any item on the agenda.

19/05/05 Grant Applications

To consider the grant application received by this Parish Council.

19/05/06 Minutes

To confirm the Minutes of the Council meeting held on 8th April 2019.

19/05/07 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

19/05/08 Appointment of Members to Standing Committees

To discuss delegating powers to committees required by the Parish Council and appoint Councillors to those committees (The Chairperson and Vice-Chairperson are ex- officio members of all Committees except Staff and Personnel in which only the Vice-Chair is a member). Current committees are:

- a. Planning Committee
- b. Staff and Personnel Committee (five members plus Vice-Chairperson).
- c. Library Committee.

19/05/09 Appointment of New Committees

To consider the appointment of new committees, the number of members and receipt of nominations to them, if applicable.

19/05/10 External Organisations

To appoint Councillors as representatives of the Parish Council on the following external organisations:

Wrekin Area Committee (WAC)

Parish and Town Council Group

Parish Charter Monitoring Group

Shropshire Playing Fields Association Executive Committee

Telford Sports Forum

Bus Users Group

Donnington Partnership - 1 plus reserve

Granville Country Park Steering Group

Snow Liaison Officers for: Donnington East

Donnington West

Muxton

The Humbers

Community Emergency Co-ordinator

19/05/11 Affiliation/Membership to other organisations

To review the Council's membership to the following organisations:

- a. The Shropshire Association of Local Councils (SALC) and affiliation fees of £2,009.72.
- b. Shropshire Playing Fields Association request a donation between £30 and £50
- c. Telford Sports Forum at an annual affiliation fee of £10.
- d. Shrewsbury and Newport Canal Trust at an annual affiliation fee of £20.

19/05/12 Meetings 2019/2020

To confirm the proposed timetable for full Council meetings for 2019/2020.

19/05/13 Signatories for Bank Accounts

To discuss and confirm the appointment of signatories for the Co-operative Bank, Nationwide Business Savings Account and Lloyds Bank Accounts.

19/05/14 Payments by Direct Debits

To ratify the continuation of paying the attached list of service providers by Direct Debit.

19/05/15 Councillor Allowances

To confirm continued payment of allowances to Councillors.

19/05/16 Advertising Turreff Hall

To review the continued advertising of Turreff Hall in the production programmes of The Little Theatre Donnington at a cost of £125 per annum.

19/05/17 General Power of Competence

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

Resolution: the Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

Electoral Mandate: at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) **AND** pass the 2012 CiLCA module relating to the general power of competence.

As a result of satisfying the above criteria Council is requested to pass the following resolution:

The Parish Council resolves from 8th May 2017, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish

Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

19/05/18 Smartwater Scheme

To discuss the provision of Smartwater Kits to local residents by Ward and the cost implications this involves.

19/05/19 Car Park Granville Country Park

To consider the response regarding this Council's request for a car park off Donnington Wood Way roundabout to serve users of Granville Country Park.

19/05/20 Granville Country Park Projects

To receive an update on costs involved relating to the proposed projects for Granville Country Park. These are:

- A bridge over the stream on Muxton Marsh to prevent people walking on the rare flowers in this area. The cost for this is yet to be confirmed.
- Signage for walkers in Granville Country Park providing location, history and description of flora/fauna in the area. Locations and number of signs required are yet to be agreed.
- The provision of a Children's trail. It has been proposed to contact a local children's author to write a story around Granville Country Park and tie in with this a trail for children and local schools to follow.

19/05/21 War Memorial Muxton

To discuss possible locations for a War Memorial in Muxton.

19/05/22 Severn Hospice Telford

To discuss the effects that the recent cuts announced by Severn Hospice Telford will have on local residents and consider writing to the Chairman of Telford & Wrekin Clinical Commissioning Group objecting to them.

19/05/23 Internet Cafe

To consider a proposal to have an internet café at Donnington and Muxton Community Library.

19/05/24 Annual Report

To receive the Annual Report for 2018/2019

19/05/25 Date of next meeting

To inform Councillors that, providing item 19/05/12 is approved, the next Council meeting will be held on Monday 10th June 2019 commencing at 7pm at Turreff Hall, Donnington. Items to be discussed will include the approval of Accounts for the Annual Return 2018/2019.

Yours faithfully,



Ralph L Morgan
Clerk to the Parish Council



Could anyone wishing to attend who has a disability please inform the Clerk if any special requirements are needed.