

## **DONNINGTON AND MUXTON PARISH COUNCIL**

### **Minutes of the Council Meeting held at Turreff Hall, Donnington on 14<sup>th</sup> January 2019**

**Present:** Councillors: P Loughlin (Vice-Chairman), Mrs E A Clare, Mrs L Dugmore, N Dugmore, J Lavery, A Lawrence, C Mason, V Rainsford and J Thompson.

**Also Present:** R Morgan (Parish Clerk), A Johnson, V Johnson, A Moore (Local Democracy Reporting Service) and M Stokes.

**19/01/157 Apologies:** Councillors Mrs L Edwards, M Edwards, Mrs R Gregory and D Hayward.  
**Resolved** – that the apologies are accepted.

**19/01/158 Declaration of Interest:** As per Register.

#### **19/01/159 Public Session**

The issue was raised that parents arriving early to drop off their children at Muxton Primary School are sitting there for between 30 to 40 minutes with their car engines running. Not only does this create additional pollution especially outside a school but is breaking the law and could incur a £20 fixed-penalty fine under the Road Traffic (Vehicle Emissions) Regulations 2002. Employees from Telford and Wrekin Services (TWS) had also been seen leaving their engines running whilst taking their breaks.

The Clerk was asked to inform the headteacher of Muxton Primary School and request that the school ask parents to refrain from leaving their engines running via a letter, inclusion in the school's newsletter and social media sites. The Clerk was also asked to inform the local Police Community Support Officers (PCSOs) about this issue and request that they investigate the matter. The Clerk was also asked to contact Telford & Wrekin Council requesting that it writes to all schools in the Borough highlighting this issue and include it on its social media pages.

#### **19/01/160 Minutes**

To confirm the following Minutes of the Council:

- a. Council meeting held on 12<sup>th</sup> December 2018.  
**Resolved** – that the amended minutes be approved and signed by the Chairman as a true and accurate record.
- b. Planning Committee meeting held on 17<sup>th</sup> December 2018.  
**Resolved** – that the minutes be approved and signed by the Chairman as a true and accurate record.

#### **19/01/161 Matters Arising from Minutes**

Councillors received the following updates:

Bin Brands Meadow, Muxton – The bin for Brands Meadow Play area had been delivered and the Clerk is waiting for TWS to install it.

Speed Indicator Display Signs (SIDS) – The Clerk will chase up Prysmian for the installation of the brackets for the SIDS.

20MPH Roundels – Councillor J Lavery asked if the request for 20mph Roundels to be painted on the roads outside schools could be put on the agenda for the next Council meeting.

Prostate Cancer Awareness – The Clerk informed Councillors that he was in the process of arranging a meeting with the Prostate Cancer Awareness Team to arrange a date at the end of October or beginning of November to hold a Prostate Cancer Awareness day at Turreff Hall.

Safer Routes to School – Councillor N Dugmore informed Councillors that Telford & Wrekin Council is now looking at upgrading the lighting along the route from Muxton to Telford Priory School (TPS) along Donnington Wood Way and also referring the matter to D Hanley (Service Delivery Manager - Environment & Neighbourhood Services) as the vegetation along the route is very thick and requires thinning out.

Lloyds Bank Donnington Closure – The Clerk read out a response to this Council's letter from Lloyds Bank regarding the forthcoming closure of the bank. The response stated that it had taken the difficult decision to close the Donnington Branch of the Bank and had completed an impact assessment which considered the availability of alternative banking facilities. It thanked the Parish Council for its offer to host a mobile bank at Turreff Hall but, at present, the mobile branches are focussed on serving isolated rural communities.

#### **19/01/162 Expenditure Transactions**

Each Councillor received a copy of the Expenditure Transactions for December 2018.

**Resolved** – that the expenditure transactions for December 2018 are ratified and accepted as a true record. Whilst discussing the hall floor and décor as part of the transactions the Clerk was asked to write a thank you letter and give flowers to the caretaker for painting the skirting boards and window sills and continuing the high standard of the hall.

#### **19/01/163 Income Received**

Each Councillor received a copy of the income report for December 2018.

**Resolved** – that the Income Report for December 2018 is ratified and accepted as a true record.

#### **19/01/164 Bank Reconciliation**

Each Councillor received a copy of the bank reconciliation as at 31<sup>st</sup> December 2018.

**Resolved** – that the bank reconciliation as at 31<sup>st</sup> December 2018 is accepted as a true record.

#### **19/01/165 Financial Budget Comparisons**

Each Councillor received a copy of the financial budget comparisons as at 31<sup>st</sup> December 2018.

**Resolved** – that they be confirmed and signed as a true record.

#### **19/01/166 Clerk's Report**

To receive updates on the following:

Bus Shelter Wrekin Drive – Email received from Stuart Hyde 14<sup>th</sup> December 2018 stating that the bus shelters are part of Telford & Wrekin Council's street furniture and as such have nothing to do with Arriva.

As far as he is aware the bus shelter which had been on St George's Road, Donnington has not been used since the revision of the service 5 in July 2015. At present T&Wr Council is not purchasing new bus shelters as the policy is under review.

He is unaware of any insurance but maybe the highways officer involved has more knowledge of this.

The Clerk was asked to enquire under the Freedom of Information Act 2000 if any insurance money had been received by Telford & Wrekin Council for the damaged bus shelter, and if so, where has this money gone.

Lighting on Footpath Asda, Donnington – Street lighting T&Wr Council has informed the Clerk that the footpath is not adopted or a public right of way, so it would not be able to install any additional lighting. However, if it is the path shown on the email then perhaps someone from the Highways Department Control can assist with this Council's request. To date the Clerk has not received a response from Asda.

Councillor Mrs L Dugmore stated that June Walker (Asda Community Liaison Officer) had asked her if there is anything she could do to help. The Clerk was asked to re-send the original letter directly to Mrs Walker which explained the issues surrounding the request for lighting.

#### **19/01/167 Traffic calming Wellington Road, Muxton**

Each Councillor received a copy of an email from Adam Brookes (Telford & Wrekin Council's Highways, Transport and Engineering Services Officer) regarding the progress on traffic calming along Wellington Road, Muxton. It stated that the Borough Council had implemented a 40mph buffer zone east of Muxton towards Honnington that looked to reduce vehicle speeds when approaching Wellington Road before entering the 30mph zone, along with a reduction to a 7.5 tonne weight limit to discourage larger vehicles. He informed this Council that he was looking at installing a permanent Speed Indicator Display Sign (SIDS) and asked if this is what the Parish Council would want.

Councillor N Dugmore informed Councillors that he had walked along Wellington Road, Muxton with the Safety Community Partnership and there was nowhere for a van or hand-held speed device to be located in line with Health and Safety Regulations.

**Resolved** – that the Parish Council accepts the offer of a permanent SIDS and request it is installed before 28<sup>th</sup> February 2019.

#### **19/01/168 Quiet Lane, Muxton Lane**

Councillors discussed the proposals received for the Quiet Lane Muxton Consultation Plan and discussed the location, date and time for a public consultation meeting. Councillor P Loughlin informed Councillors that Muxton Lane has qualified to be designated a "Quiet Lane" but this does not control volume or speed of traffic but would put barriers in way of any construction.

**Resolved** – to agree to the proposed consultation plan and have the public consultation meeting contained within the Parish Council's meeting which will be held on Wednesday 13<sup>th</sup> February 2019 but to commence now at 6.30pm in order to accommodate the consultation. The Clerk was asked to inform Telford & Wrekin Council of this and also request that markings are put on the road informing drivers that Muxton Lane is classed as a "Quiet Lane".

#### **19/01/169 Budgets 2019/2020**

Each Councillor received a copy of the recommended budgets for 2019/2020 as discussed by Council at its meeting held on 12<sup>th</sup> December 2018.

Proposed by Councillor C Mason, seconded by Councillor Mrs E A Clare, that the precept is raised by 2%.

An amendment was then proposed by Councillor Mrs L Dugmore, seconded by Councillor N Dugmore, that the precept remains as per the draft budgets and that there is 0% increase to the precept.

**Resolved** – that the budgets are accepted and that the precept for 2019/2020 is set at £168,745. This represents a 0% increase to the Council Tax Band “D” equivalent for this Parish Council on which the precept is based for the fifth year in a row. The Council will offset any overspend by use of reserves.

#### **19/01/170 Princess Royal Hospital (PRH) Telford**

Each Councillor received a copy of the response received from the Department of Health & Social Care regarding the issues previously raised by this Council surrounding the proposed closure of the PRH A&E Department. Since the Parish Council had written to the Government, a mixture of locum and agency medium grade doctors are now committed to the rotas in the PRH A&E Department until the end of March next year. These new appointments mean that the hospital will have a higher number of middle-grade doctors and A&E consultants than it has had for several years.

#### **19/01/171 Nomination to attend Buckingham Palace Garden Party**

Councillors are invited to nominate the Chairman to be chosen from other Parish and Town Council Chairman/Mayors by the Shropshire Association of Local Councils to attend the Buckingham Palace Garden Party in May 2019.

**Resolved** – that this Council nominates the Chairman, Councillor M Edwards, to be included in the draw with other Parish/Town Councils’ Chairmen/Mayors to attend the Buckingham Palace Garden Party in May 2019.

#### **19/01/172 Agenda Items for the Next Council Meeting**

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

20mph roundels outside local schools

Report on meeting with Christmas Light contractor

Update on Neighbourhood Plan

Update on the defibrillator for St John’s Church, Muxton

Update from Severn Trent Water on the progress of works along Wrekin Drive, Donnington and audit of works/reinstatement of roads already worked on.

Pensioners Vouchers for Easter

#### **19/01/173 Date of next meeting**

The Chairman informed Councillors that in line with item 19/01/168 the next Council Meeting will be held on Wednesday 13<sup>th</sup> February 2019 at St John’s Church, Muxton commencing now at 6.30pm.

The meeting closed at 2030hrs.

Signed:

Date:

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