

DONNINGTON AND MUXTON PARISH COUNCIL

Minutes of the Council Meeting **held at Turreff Hall, Donnington** **on 11th September 2017**

Present: Councillors: M Edwards (Chairman), Mrs L Dugmore, N Dugmore, Mrs L Edwards, Mrs R Gregory, J Lavery, A Lawrence, P Loughlin, V Rainsford and J Thompson.

Also Present: R Morgan (Parish Clerk), M Barker, N Gauden, Vikki Thomas (HomeStart Telford & Wrekin), Representative from West Telford Visually Impaired Group and D Thompson.

17/09/70 Apologies: Councillors Mrs E A Clare, D Hayward, and C Mason.

Resolved – that the apologies are accepted.

17/09/71 Declaration of Interest: As per Register. Also Councillor J Lavery – Item 17/09/74 (1)

17/09/72 Public Session

Mr N Gauden informed Councillors of the issues that private landlords face with regard to Telford & Wrekin Council's proposed Selective Licensing Scheme and the way on which it was consulted. The Scheme appears to target family lets and not the Houses of Multiple Occupancy (HMO's) which tend to cause the most problems in a neighbourhood. The scheme should not just target the proposed areas but the whole of Telford including Newport. As a result, landlords with properties for let in these areas deem this to be to be discriminatory and puts off people purchasing houses in these areas for private let. The scheme would bring additional expense to landlords and consequently their tenants. Telford & Wrekin Council should impose Additional Licensing which would cover all houses that are let by landlords.

The Chairman thanked Mr Gauden for bringing this to the attention of the Council.

17/09/73 Neighbourhood Plan

Councillors received an update from Michael Barker on the progress of the Neighbourhood Plan and the next phase required in its process. Mr Barker highlighted: the work already carried out and the delay in waiting for the Inspectors report of Telford & Wrekin Council's Local Plan; what is required for early engagement with the public and how it will be publicised; and the next steps involved. Mr Barker has already compiled a draft survey but wished to discuss this more in depth with the steering group leading the Neighbourhood Plan. It was agreed that, due to the urgency of commencing this project, that a steering group meeting is held on Monday 18th September at Turreff Hall commencing at 6.30pm.

17/09/74 Grants

Representatives from each organisation gave a brief background to what the organisation did and what the grant would be used for.

Resolved – that under the General Power of Competence grants are awarded to the following organisations:

1. Donnington Boxing Club	£ 300.00	
2. Home Start Telford & Wrekin	£ 500.00	
3. West Telford Visually Impaired Group	£ 300.00	
Total	£ 1,100.00	620

17/09/75 Flooring Cordingley Hall

As Mrs N Casey was not available to attend the meeting Councillors agreed to defer this item to its Council meeting in October.

17/09/76 Minutes

To confirm the following Minutes of the Council:

- a. Council Meeting held on 10th July 2017.
Resolved - that they are confirmed and signed as a true record.
- b. Staff and Personnel Committee 17th July 2017.
Resolved - that they are confirmed and signed as a true record.
- c. Planning Committee meeting held on 14th August 2017.
Resolved - that they are confirmed and signed as a true record.

17/09/77 Matters Arising from Minutes

Upon request Councillors were informed that:

Early Release of Pension – The former employee had not responded to the Staff and Personnel Committee's request for further information.

Defibrillators – the Clerk had not yet been able to approach shop owners in Fieldhouse Drive/Wellington Road, Muxton to see if they would be willing to have a defibrillator outside their shop and to provide a power supply.

Solar Panels – the Clerk had obtained two quotes and was waiting on a third.

Clock on Clocktower Roundabout – Councillor M Edwards informed Councillors that it appears that the clock is now working and the weeds have been killed.

Flooding alleviation scheme, Donnington – the Clerk had not yet been informed of when it will start and would chase this matter up.

17/09/78 Expenditure Transactions

Each Councillor received a copy of the Expenditure Transactions for July 2017.

Resolved – that the expenditure transactions for July 2017 are ratified and accepted as a true record.

17/09/79 Income Received

Each Councillor received a copy of the Income Report for July 2017.

Resolved – that the Income Report for July 2017 is ratified and accepted as a true record.

17/09/80 Financial Budget Comparisons

Each Councillor received a copy of the financial budget comparisons as at 31st July 2017.

Resolved – that they be confirmed and signed as a true record.

17/09/81 Bank Reconciliation

Each Councillor received a copy of the Bank reconciliation as at 31st July 2017.

Resolved – that the bank reconciliation as at 31st July 2017 is accepted as a true record.

17/09/82 Halifax Bank of Scotland

Due to the difficulties being experienced of transferring money from this account Councillors considered a request from the Clerk to close this account and transfer the money between the Council's other accounts.

Resolved – that the Clerk closes the Parish Council's Bank of Scotland account and distributes the money between its other accounts.

17/09/83 Annual Return for the Financial Year Ended 31st March 2017

Councillors were informed that the Annual Return has been signed off by the external auditors, Mazars LLP, and that in their opinion, the information provided is in accordance with the proper practices and no matters have come to their attention.

17/09/84 Parking St Matthew's Road, Donnington

Councillors discussed the parking issues at St Matthew's Road, Donnington especially on Sundays and during school term. It was suggested that double yellow lines be painted on St Matthew's Road, Donnington opposite the junction with Church Road to alleviate the problems here.

17/09/85 Speeding School Road to junction of Marshbrook Way, Muxton

Councillors discussed a complaint received regarding excessive speeding on School Road from the Clocktower Roundabout up to the junction with Marshbrook Way, Muxton.

Resolved – that the Clerk invites an officer from Telford & Wrekin Council's Highways department to the next Council meeting to discuss the many highway issues that this Council has including:

- Parking issues at St Matthew's Road
- Speeding along School Road up to and from the junction with Marshbrook Way, Muxton
- provision of an update on traffic calming along Wellington Road, Muxton
- provision of an update on designating the top end of Muxton Lane as a "quiet lane"
- the proper reinstatement of paths and roads along Church Road, Donnington and in Muxton after work has been carried out by utility companies especially the recent work by Virgin Media.

17/09/86 Work Related Stress Management Policy

Councillors were asked to consider adopting the Work Related Stress Management Policy for this Council.

Resolved – to adopt this policy for this Council.

17/09/87 Footpaths and Roads, Muxton

Councillors had already agreed to invite an officer from Telford & Wrekin Council's Highways department to the next Council meeting to discuss this issue and also asked the Clerk to report this through the usual channel.

17/09/88 Broadoaks Field, Donnington

Councillors discussed the ongoing issue of litter on Broadoaks Field, Donnington. It was suggested to ask McDonalds Restaurant for support in this matter.

Resolved – that the Clerk requests that the bins are emptied more frequently and that more bins are installed along and within the area of the field.

17/09/89 People of Wellington Celebration

Councillors were informed that next year's People of Wellington Celebration event will be held on Saturday 21st September 2018.

17/09/90 Christmas Vouchers

Councillors considered issuing £5 Christmas Vouchers to pensioners that are 65 years of age and over that reside in the parish for Christmas 2017.

Resolved – not to issue £5 vouchers to pensioners for Christmas 2017 but instead support organisations that were providing a Christmas dinner/activity for those less well off. The Clerk was asked to include this as an item on the agenda for the next Parish Council meeting and investigate what organisations were carrying out a dinner and activities prior to this meeting.

17/09/91 Correspondence Received

The Chairman informed Councillors that the following correspondence has been received by the Parish Council:

- a. Thank you letter for the grant awarded to Age UK Shropshire Telford & Wrekin.
- b. Thank you card from PC Nikki Scott
- c. Shrewsbury and Newport Canal Trust Autumn Newsletter.

17/09/92 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

Flooring Cordingley Hall

Sale of Cordingley Hall

Highway Issues

Christmas Donations to Organisations providing a Christmas Dinner/Activity for those less well off.

17/09/93 Date of next meeting

The Chairman informed Councillors that the next Council Meeting will be held on Wednesday 11th October 2017 at St John's Church, Saltwell's Drive, Muxton commencing at 7pm.

The meeting closed at 2055hrs.

Signed:

Date: