



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

Email: clerk@donningtonmuxtonpc.org

Website: www.donningtonmuxtonpc.org

Telephone: 01952 608001

To All Members of this Parish Council

2nd February 2017

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Wednesday 8th February 2017 at 7pm
At St John's Church, Saltwell's Drive, Muxton

AGENDA

17/02/176 Apologies

To accept the apologies of those unable to attend.

17/02/177 Declaration of Interest

To declare a personal or pecuniary interest in any item on the agenda.

17/02/178 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

17/02/179 Minutes

To confirm the following Minutes of the Council:

- a. Planning Committee meeting held on 9th January 2017.
- b. Parish Council meeting held on 9th January 2017.
- c. Library Committee Meeting 12th January 2017.

17/02/180 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

17/02/181 Expenditure Transactions

To receive and accept the Expenditure Transactions for December 2016.

17/02/182 Income Received

To receive an income report for December 2016.

17/02/183 Financial Budget Comparisons

To receive the financial budget comparisons as at 31st December 2016.

17/02/184 Bank Reconciliation

To receive the bank reconciliation as at 31st December 2016.

17/02/185 Parish Council Neighbourhood Plan

Councillors must formally decide to do a Neighbourhood Plan. It must also record in the minutes why it wants to do one, what it wants to achieve and what area it is to cover. In this instance it will be the parish boundary as a whole. It must also agree who the consultant is to be.

The Parish Council will need to establish a steering group (small committee) and set Terms of Reference for it. It will be required to identify and consult with key partners such as Donnington Partnership, Muxton Action Group, Donnington Residents Group, hall users etc. It will have to start early engagement with residents through questionnaires which the consultant can assist with and get assistance from T&Wr who may assist with the distribution of these. The Council will need to gain support from its community and understand what the people expect from a Plan. It will require up-to-date data for information (demographics etc), create a vision, objectives, policy options and policies themselves.

17/02/186 Five Year Business Plan

To discuss and adopt the five year business plan for this Parish Council prior to it going out for consultation with local residents.

17/02/187 Parish Council May Day Festival

To discuss this Parish Council's forthcoming May Day Festival.

17/02/188 Social Media

To consider promoting this Parish Council through other forms of social media such as Twitter, Instagram etc. To do this the Council will need to purchase or pay monthly for a tablet which can be used for such things as "live" meetings, post/film events if desired and promote the Youth Council.

17/02/189 Report from Wrekin Area Committee (WAC)

To receive a report from the Chairman regarding discussions at the recent WAC Meeting.

17/02/190 Bus Users Group

To receive a report from Councillor V Rainsford regarding items discussed at the last Bus Users Group meeting.

17/02/191 Parish Council Policies

To adopt the following Policies:

- a. Action Plan 2016/2017
- b. Policy regarding the Handling of DBS Certificate Information
- c. Equal Opportunities Policy (to reflect changes to DBS Checks)

17/02/192 Pride in Your High Street

To provide Councillors with an update regarding the Pride in Your High Street Scheme.

17/02/192 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

17/02/193 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 13th March 2017 at Turreff Hall, Donnington commencing at 7pm.

Yours faithfully,

Ralph L Morgan
Clerk to the Parish Council