



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To all Members of this Parish Council
5th January 2017

Committee Members: Councillors Mrs E A Clare, Mrs L Dugmore, N Dugmore, J Lavery, A Lawrence, V Rainsford and J Thompson.

You are summonsed to attend a meeting of the
Library Committee on Thursday 12th January 2017 at 6.30pm
at Turreff Hall, Donnington

AGENDA

LC17/01/01 Election of Chair: To elect a Chair for this committee.

LC17/01/02 Election of Vice-Chair: To elect a Vice-Chair for this Committee

LC17/01/03 Apologies: To accept the apologies of those unable to attend.

LC17/01/04 Declaration of Interests: *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*

LC17/01/05 Terms of Reference: To accept and adopt the Terms of Reference for this Committee.

LC17/01/06 Work Required and Quotes Received

To agree the work required to alter the library to accommodate the Parish Council Office and discuss quotes received for:

- a. New external double glazed windows and door for office at rear of library building
- b. Building work required as per the specifications given to contractors.

LC17/01/07 Date of Next Meeting

To consider a date for the next meeting and items to be discussed.

Yours faithfully

Ralph L Morgan
Clerk to the Parish Council

Members of the public and press are welcome to attend and could anyone wishing to do so who has a disability please inform the Clerk if any special needs are required.